



2016 NEW MEXICO MARKET MANAGER CONFERENCE REGISTRATION

The 2016 Market Manager Conference will be held March 11 and 12 (Friday and Saturday). To register for the conference, please complete this form and send in your payment for any applicable conference fees by February 26th. Attendees registering AFTER Feb 26th will be subject to a \$15 late fee. If you owe no fees, please return the completed form to the address indicated at the end of the form.

CONFERENCE LOCATION: Carpenter's Union Hall, 3900 Pan American Freeway, Albuquerque, NM 87107.

SCHEDULE

DOUBLE UP FOOD BUCKS WORKSHOP

The DUFB workshop is mandatory for market managers participating in Double Up Food Bucks!

SCHEDULE FOR FRIDAY, MARCH 11:

- 8:00 AM to 8:30 AM: Registration for Double Up Food Bucks Workshop participants only
- 8:30 AM to 12:30 PM: The Double Up Food Bucks Workshop
- 12:30 PM to 1:30 PM: Lunch for DUFB Workshop attendees

MARKET MANAGER CONFERENCE

SCHEDULE FOR FRIDAY, MARCH 11:

- 1:30 PM to 2:00 PM: Registration for the Market Manager Conference (DUFB workshop attendees do not need to register again)
- 2:00 PM to 5:00 PM: Market Manager Conference

Attendees are invited to join us in the evening for a group dinner; we will make the reservations but dinner is pay-on-your-own.

SCHEDULE FOR SATURDAY, MARCH 12:

- 8:30 AM to 12:30 PM: Market Manager Conference
- 12:30 PM to 1:30 PM Lunch
- 1:30 PM to 3:30: Market Manager Conference



ACCOMMODATIONS

We have a block of rooms available at **Best Western Plus Executive Suites, 4630 Pan American Fwy NE, Albuquerque, NM 87109, (505) 830-0900**. Make your reservations by March 1st.

There are a limited number of double queen rooms available on Thursday night (for the DUFB workshop attendees) and Friday night; once the double queen rooms are taken, single king suites with a pull-out sofa bed located in a separate room will be available.

For those traveling over 90 miles to the conference, the NMFMA will pay for lodging for one room per market (housing two market representatives, such as the market manager and a volunteer), or we will only pay for 1/2 of a single room (approximately \$47.00 per night). If you are coming by yourself but still wish to share a room, please email Christina (christina@farmersmarketsnm.org) and she will try to match you with another lone attendee (but please do so early to give the two of you time to connect and make your reservation together).



REGISTRATION

Please return this completed form with your payment.

REGISTRATION IS NOT COMPLETE until we receive all conference fees.

Market Name/Organization: _____

Is the market/organization a member of the NMFMA? Yes ____ No ____

Name of Conference Attendee #1: _____

Email: _____

Please mark what parts of the conference you will be attending

_____ DUFB workshop (Friday morning)

_____ Friday dinner - with group, pay on your own

_____ Market Manager Conference

Name of Conference Attendee #2: _____

Email: _____

Please mark what parts of the conference you will be attending

_____ DUFB workshop (Friday morning)

_____ Friday dinner - with group, pay on your own

_____ Market Manager Conference

Name of Conference Attendee #3: _____

Email: _____

Please mark what parts of the conference you will be attending

_____ DUFB workshop (Friday morning)

_____ Friday dinner - with group, pay on your own

_____ Market Manager Conference



Name of Conference Attendee #4: _____

Email: _____

Please mark what parts of the conference you will be attending

_____ DUFb workshop (Friday morning)

_____ Friday dinner - with group, pay on your own

_____ Market Manager Conference

Please list any dietary requirements or special requests for conference attendees:

Please write any additional attendees on the back page.

CONFERENCE FEES

Total FREE Registrations: _____

(Up to two representatives of member market/organizations can attend the conference for free.)

Total Additional Registrations: _____ **Subtotal due: \$** _____

(Each additional attendee from member markets/organizations will be charged \$25 each.)

Total Non-Member Registrations: _____ **Subtotal due: \$** _____

(Attendees that are not a member of the NMFMA will be charged \$50 each.)

Late Fees: \$ _____

(If you are paying after February 26th, include a \$15 late fee.)

Total Due: \$ _____

Payment is due to the NMFMA by February 26th to complete registration. Conference fees may be paid by check to the NMFMA, 1219 Luisa St. #1, Santa Fe, NM 87505.

Please email Christina at christina@farmersmarketsnm.org, or call her direct at 720-474-3488 with questions or concerns.